

ORDER No. 1/2025

**of the Director of the Academia Copernicana Interdisciplinary Doctoral School at the
Nicolaus Copernicus University in Toruń**

of December 13, 2024

**on the principles for the provision of scientific supervision by supervisors and auxiliary
supervisors over the preparation of a doctoral dissertation**

Pursuant to Art. 205 of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws of 2023, item 742 as amended) and Art. 124 of the resolution No. 37 of the Senate of the Nicolaus Copernicus University in Toruń of 16 April 2019 - Statutes of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2024, item 10) and Art. 15.6 of the resolution No.30 of the Senate of the Nicolaus Copernicus University in Toruń of 16 April 2024 – Regulations of the Interdisciplinary Doctoral School of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2024, item 143)

i t i s o r d e r e d as follows:

Article 1

The regulation specifies the principles for the provision of scientific supervision by supervisors and auxiliary supervisors over the preparation of a doctoral dissertation.

Article 2

1. Persons with recognized scientific or artistic achievements, demonstrating scientific or artistic activities and presenting high qualifications and experience in scientific supervision are appointed as supervisors and auxiliary supervisors.
2. When appointing a supervisor or supervisors, the Chairperson of the Councils of Scientific Disciplines and the Director of the Doctoral School pay particular attention to ensure the consistency of the supervisor's scientific achievements with the subject of the doctoral project and appropriately high supervisory competences.

Article 3

1. The supervisor and the doctoral student establish direct cooperation which should support the scientific or artistic development of the doctoral student.
2. Cooperation between the supervisor or supervisors and the doctoral student should be based on mutual trust and respect.
3. The supervisor is obliged to indicate the principles of scientific work and good practices, with particular emphasis on the specificity of scientific work in a given discipline.

4. Communication between the supervisor and the doctoral student should take place in a friendly atmosphere, while respecting the boundaries resulting from the difference in professional positions: the supervisor as an independent researcher and the doctoral student as a junior researcher.

5. Both the supervisor and the doctoral student should adhere to the code of ethics for researchers adopted by the General Assembly of the Polish Academy of Sciences on 5 December 2024 (https://pan.pl/wp-content/uploads/2024/12/KodeksEtykiPracownikaNaukowego_od_20241205.pdf).

6. The contribution of each party to the shared scientific achievements should be clearly defined on the basis of agreements between the supervisor and the doctoral student, taking into account the actual involvement and scope of work of each party. The decision in this matter should be made in a transparent manner and in compliance with the principles of scientific integrity between the parties.

Article 4

The responsibilities of the supervisors involve in particular:

- 1) in consultation with a doctoral student, the development of an individual research plan (IPB; in Polish **Indywidualny Plan Badawczy**),
- 2) providing scientific supervision over the preparation of a doctoral dissertation,
- 3) providing substantive and organizational support to a doctoral student in the performance of research tasks,
- 4) regular monitoring of a doctoral student's progress in the performance of an individual research plan (IPB) and modifying the plan if necessary in consultation with the doctoral student and other parties involved in the process of education,
- 5) ensuring that scientific or artistic activities specified therein are adequate to the learning outcomes for qualifications at level 8 of the Polish Qualifications Framework,
- 6) supporting the doctoral student in preparations for a mid-term evaluation,
- 7) reviewing a doctoral student's annual reports,
- 8) holding meetings with a doctoral student and systematic evaluation of the student's work to enable completion of education within the time limits specified by the Act,
- 9) supporting a doctoral student in obtaining funds for the implementation of research and scientific development,
- 10) ensuring the internationalization of research, in particular:
 - a) participating in international conferences,
 - b) publishing in international journals ,
 - c) cooperating with foreign research or artistic centers,
 - d) promoting a doctoral student's mobility (e.g. internships, research travels).

Article 5

1. In the case of a conflict between the doctoral student and the supervisor, or circumstances that preclude effective cooperation, the parties should immediately notify the Director of the Doctoral School.

2. If such a necessity is identified, the Director of the Doctoral School undertakes mediation or proposes mediation to the doctoral student and the supervisor with the participation of the Academic Ombudsman.

Article 6

The following persons shall be informed about the content of this order:

- a) doctoral students – along with inclusion on the list of doctoral students,
- b) supervisors – along with appointment,
- c) on the date of entry into force of this regulation, the content of the regulation shall be notified to the doctoral students previously included on the list and to the appointed supervisors.

Article 7

The order agreed with the Rector in consultation with the doctoral school Council becomes effective as of February 2, 2025.

Head of the Interdisciplinary Doctoral School

Academia Copernicana

prof. dr hab. Iwona Łakomska